

Join our team and let's help older adults thrive together!

At DwellAssured, we believe that older adults thrive when they have the tools to live safely, independently, and comfortably in the place they call home. Our revolutionary platform will provide all of that—and more.

To support the success of our growth, we are seeking talented individuals that are passionate about our vision and mission. Currently, we are seeking to fill the following position:

RN Client Liaison

The RN – Client Liaison is will be an integral part of the client team. Responsibilities will include maintaining a positive partnership with the RN Client Liaison team and assigned clients throughout the state. Become a trusted advisor to manage client accounts and facilitate the execution of the client's aging in place plan statewide. Monitor the quality of the client experience with DwellAssured Service Providers.

Primary responsibilities include:

- Conduct follow up calls with clients to reinforce the partnership that exist between clients, OT Assessors, and the RN Client Liaison team
- Build a trusting relationship by establishing a friendly and reassuring rapport with clients
- Push forward in the implementation of the aging in place plan
- Manage client profiles (Ex. personal status changes, identify new requirements)
- Determine if the most recent client service provider requests have been performed
- Perform quality control evaluations with Service Providers
- Schedule the next three highest priority service requirements
- Schedule client assessments with Assessors
- Manage Client Assessment Direct Mail
- Answer/manage incoming calls from clients and ensure continuity of services

We are seeking someone with the following:

- Bachelor's degree required, MSW or LCSW a plus, not required
- 3 years minimum experience working with geriatric case management
- Able to relate to and work with the older adults and seniors
- Competence in the Aging-in-Place space
- High personal drive and energy
- Good social skills and enjoy client contact
- Must possess excellent assessment, oral, and written communication skills
- Strong organizational skills with the ability to handle growing case loads
- Demonstrate strong time management
- Must have the ability to work independently and exercise good judgment
- Must have the ability to meet deadlines
- Must have strong computer skills (Word & Excel)
- Willingness to travel

The position will be remote however must have the flexibility, as needed and applicable, to commute to client sites and an office within the Baltimore/Annapolis region.

Occupational Therapist & Age in Place Expert

(Geographical Areas - Prince Georges County, Montgomery County, and Washington, DC)

The Occupational Therapist will travel to Dwell Assured clients to provide them with the tools to be more independent, have a better quality of life and live with as few restrictions as possible in their own homes.

Primary responsibilities include:

- Work collaboratively with an interdisciplinary team, consisting of a Registered Nurse to assess a client's home and recommend adaptations to fit the client's needs to increase their independence.
- Select and construct appropriate home modifications according to the physical capacity and interests of the client
- Develop supportive and effective relationships with clients
- Conduct follow-up assessments and recommend any changes to services required
- No hands-on patient care required

We are seeking someone with the following:

- Masters Degree preferred
- Current MD State Occupational Therapist license
- Certified Occupational Therapist (OT) by the American Occupational Therapy Association (AOTA) or another appropriate licensure.
- Minimum of 5-10 years' experience working as an OT with the aging population
- Competence and skill in performing home safety assessments for seniors across the spectrum
- Skill set of principle designs used in the Aging-in-Place space
- Have a strong sense of compassion and empathy to work with the client's best interest in mind
- Must be flexible and have demonstrated ability to work cooperatively with staff at all levels
- Must have strong computer skills and have experience with record management systems
- Must be detailed oriented and resourceful
- Demonstrate ability to take initiative
- Effective communicator, both orally and written
- Must have reliable transportation to travel to clients
- Ability to drive up to 25 miles or more radius, to assigned clients
- Ability to commit to a full-time, 40-hours a week schedule

The position is a travel position. It requires traveling to client sites on a daily basis within assigned geographical area however must be willing to travel outside geographical areas when warranted.

We offer a flexible, entrepreneurial work environment with all the benefits of working with a fast growth, startup organization. It is a great time to join DwellAssured!

We are an equal employment opportunity employer. Interested candidates should direct their resume, with salary expectations, to: HR@dwellassured.com.